

# MEFMA

تأسيسي  
TA'ASEESY  
ASSOCIATE FACILITY MANAGER

## Foundation in Facility Management Course



### WHO SHOULD ATTEND?

TA'ASEESY course covers the basic Facility Management (FM) principals and knowledge areas. It is suitable for anyone who wants to understand the basics of FM industry. It is ideal for FM workers at entry level who would like to widen their knowledge about the field to grow within the industry. It is also suitable for owners and owner's representatives who are handling FM services at their facilities.



	<b>Module Topics</b>
Topic 1	What is Facility Management?
Topic 2	Facility Management Trends
Topic 3	Facility Management Professionalism & Globalization

	<b>Module Topics</b>
Topic 1	Asset Management
Topic 2	Facility Assessment
Topic 3	Maintenance Management
Topic 4	Facility Management Software
Topic 5	Service Management

	<b>Module Topics</b>
Topic 1	Project Management Types and Activities
Topic 2	Project Management Phases

	Module Topics
Topic 1	Financial Statements
Topic 2	Costs and Budgets
Topic 3	Procurement
Topic 4	Contracts
Topic 5	Business Cases
Topic 6	Business Continuity

	Module Topics
Topic 1	Water Efficiency
Topic 2	Energy Conservation
Topic 3	Material Management
Topic 4	Waste Management
Topic 5	Indoor Environmental Quality

	Module Topics
Topic 1	Leadership
Topic 2	Strategy
Topic 3	Outsourcing
Topic 4	Quality Management
Topic 5	Ethics & Behavior

## How to register for this course:

For additional information/Group Discounts, please contact MEFMA:  
[info@mefma.org](mailto:info@mefma.org) • [www.mefma.org](http://www.mefma.org)

\*Course fees includes the certification exam

MEFMA also offers MOTAMAD -  
 the Certified Facility Management course, which  
 is the next level after completion of the TA'ASEESY  
 course.



The MEFMA TA'ASEESY Foundation in  
 Facility Management Course is recognized by:

