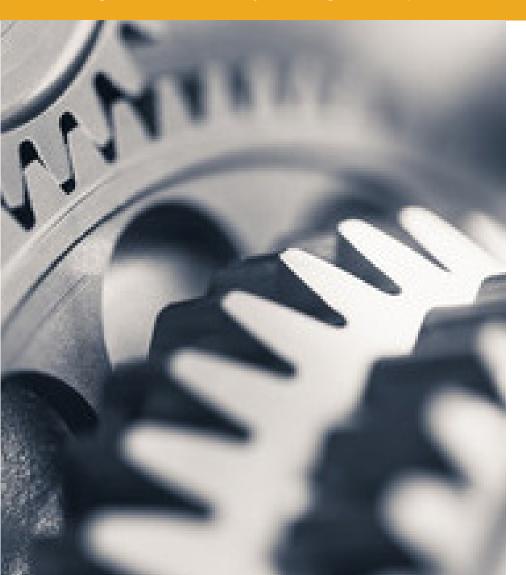


Facility Manager Certification Course



WHO SHOULD ATTEND?

This in-depth Facility Management course is ideal for all facility managers & engineers with more than 2 years of FM experience. It is also ideal for architects, developers, facility owners, and operators who wish to gain essential knowledge of the Facility Management profession.







	Module Topics
Topic 1	What is FM?
Topic 2	Trends in FM
Topic 3	Professionalism & Globalization
Topic 4	Motamad Modules

Module 1

Operations & Maintenance

	Module Topics	
Topic 1	Introduction to O&M	
Topic 2	Asset Management	
Topic 3	Managing Maintenance	
Topic 4	Facility Management Software	
Topic 5	Managing Services	
Topic 6	Specifying Services	
Topic 7	Selecting Providers	
Topic 8	Performance Management	

	Module Topics
Topic 1	Introduction
Topic 2	Project Management Process
Topic 3	Concept
Topic 4	Planning
Topic 5	Execution
Topic 6	Termination

Module 3

Finance & Business

	Module Topics
Topic 1	Introduction
Topic 2	Finance Fundamentals
Topic 3	Budgeting
Topic 4	Managing Value
Topic 5	Lifecycle Analysis
Topic 6	Procuring Services
Topic 7	Contracts
Topic 8	Communications
Topic 9	Business Cases
Topic 10	Business Continuity

	Module Topics
Topic 1	Introduction
Topic 2	Sustainable Systems
Topic 3	Sustainable Sites
Topic 4	Water Efficiency

	Module Topics
Topic 5	Energy Conservation
Topic 6	Materials Management
Topic 7	Waste Management
Topic 8	Indoor Environmental Quality

Module 5

Leadership & Strategy

	Module Topics
Topic 1	Introduction
Topic 2	Leadership
Topic 3	Strategy
Topic 4	Organizational Design
Topic 5	Managing Teams

	Module Topics
Topic 6	Policy & Procedures
Topic 7	Quality Management
Topic 8	Ethics & Behavior
Topic 9	Health & Safety

For Registrations:

To register for the course, please visit: www.mefma.org

- *Course fees include the certification exam
- *Group discounts are available
- *The course can be conducted in-house; tailored to meet the specific needs of your entity

MEFMA also offers MUHTARIF Facility
Management Professional Certification course,
which is the next level after completion of the
MOTAMAD course



The MEFMA MOTAMAD Facility Manager Certification Course is recognized by:

